

ILTEXAS COVID-19 RESPONSE



MISSION

The mission of ILTexas is to prepare students for exceptional leadership roles in the international community by emphasizing servant leadership, mastering the English, Spanish, and Chinese languages, and strengthening the mind, body and character.

MISSION

10/23/2020 Summary of Changes:

- Slide 8, Number 7: Parents must contact campus Principal if a student tests positive.
- Slide 13-15: Redefined Close Contact: someone who was within 6 feet of an infected person for a cumulative total of 15 minutes or more over a 24-hour period starting from 2 days before illness onset or 2 days prior to test specimen collection until the time the patient is isolated regardless of whether you were wearing a mask.
- Slide 17, Number 7 and 8: Employees who travel out of state are required to report their travel during the self-screening process and are encouraged to be tested for COVID-19.
- Slide 18: Clarified the language pertaining to mask wearing.

COVID-19 OVERVIEW – PUBLIC HEALTH CONSIDERATIONS

- The virus that causes COVID-19 can infect people of all ages, and school system leaders should do everything feasible to keep students, teachers, staff, and our communities safe. That said, research from the Centers for Disease Control (CDC), among others, has found that while children do get infected by COVID-19 and some severe outcomes have been reported in children, relatively few children with COVID-19 are hospitalized or have severe symptoms. Furthermore, the American Academy of Pediatrics notes that COVID-19 risks must be balanced with the need for children to attend school in person, given that lack of physical access to school leads to a number of negative consequences, placing “children and adolescents at considerable risk of morbidity, and in some case, mortality.”

COVID-19 OVERVIEW – PUBLIC HEALTH CONSIDERATIONS (CONT.)

- While it is not possible to eliminate all risk of furthering the spread of COVID-19, there are many steps schools can take to reduce the risks to students, teachers, staff, and their families significantly. This guidance document contains information on four sets of practices that minimize the likelihood of viral spread, including some that are requirements for all schools and others that are recommendations:
 - PROVIDE NOTICE: Requirements for parental and public notices
 - PREVENT: Required practices to prevent the virus from entering the school
 - RESPOND: Required practices to respond to a lab-confirmed case in the school
 - MITIGATE: Recommended and required practices to reduce likely spread inside the school

PROVIDE NOTICE

PROVIDE NOTICE:

1. We have sent out information and updates to parents and employees and posted FAQs on our website.
2. We will continue to do so as facts and our responses change.

PREVENT: STAFF

PREVENT: Practices to Prevent the Virus from Entering the School

1. All ILTexas employees and students must wear masks at all times.
2. Wash hands often.
3. Stay six feet apart even when wearing masks.
4. ILTexas will require all staff to self-screen for COVID-19 symptoms before coming onto campus each day.
5. No employee may ride in the same vehicle (personal car or company car) with other employees unless they live together.
6. In the event that a staff members enters into multiple buildings per day, they will need to screen each time.
7. The self screening will require all staff to answer the screening questions.
8. The self screening will require all staff taking their own temperature.
9. Teachers and staff must report to their supervisor, campus nurse, and HR if they have COVID-19 symptoms or are lab confirmed with COVID-19, and, if so, they must remain off campus until they meet the criteria for re-entry as noted below. Additionally, they must report to the school system if they have had close contact with an individual who is lab-confirmed with COVID-19 and, if so, must remain off campus until the 14-day incubation period has passed.
10. Keep the doors to classrooms open between classes to minimize contact with doors and door handles by students and staff entering or exiting classrooms.

PREVENT: STUDENTS AND PARENTS

PREVENT: Practices to Prevent the Virus from Entering the School

1. Student temperatures taken at cars in the morning during Driveline.
2. If a student has a temperature of 100 or above, they will not be allowed at school. If the parent has left, the student will go to the Campus Aid Station and parents will be notified for pickup.
3. Students who are sent home with a temperature or other COVID-19 symptoms may only return to campus after 48 hours at home.
4. Temperatures will be taken again at mid-morning (around 11:00 am-1:00 based on Lunch Schedule) in grade levels (IA's can take temperatures)
5. Late arriving students will enter in the front office area and temperatures will be taken utilizing the front office kiosk (on-order and installation TBD) or hand held thermometer. Students with a temperature of 100 or more will be sent to the Campus Aid Station or campus clinic and parents to be notified.
6. Parents picking up students early or dropping off students late, will be done at front door entry area only.
7. Parents are to notify their campus Principal if a student tests positive.

PREVENT: STUDENTS AND PARENTS

PREVENT: Practices to Prevent the Virus from Entering the School

1. Parents must ensure they do not send a child to school on campus if the child has COVID-19 symptoms (as listed in this document) or is lab-confirmed with COVID-19, and instead should opt to receive remote instruction until the below conditions for re-entry are met.
2. Parents may also opt to have their students receive remote instruction if their child has had close contact with an individual who is lab-confirmed with COVID-19 until the 14-day incubation period has passed.
3. Student temperatures will be taken daily and students with a temperature over 100.0 will be sent home.
4. Additional screening utilizing the screening questions may be done on a case by case basis. This may take place by phone or other electronic methods and/or in person.

PREVENT: VISITORS

PREVENT: Practices to Prevent the Virus from Entering the School

1. Only essential visitors will be allowed onto campuses. Before visitors are allowed onto campuses, ILTexas will screen all visitors to determine if the visitors have COVID-19 symptoms (as listed in this document) or are lab-confirmed with COVID-19, and, if so, they must remain off campus until they meet the criteria for re-entry.
2. Parents are not allowed to enter the building.
3. Additionally, ILTexas will screen to determine if visitors have had close contact with an individual who is lab-confirmed with COVID-19, and, if so, they must remain off campus until the 14-day incubation period has passed.
4. Screening questions will be supplemented with temperature checks of adult visitors.
5. There will be no before/after-school care programs, until school returns to normal/pre-COVID operations.

PREVENT: CONFIRMED OR SUSPECTED CASES OF COVID-19

- ILTexas does not have the authority to force an employee to self-isolate or quarantine. That authority falls to a governmental order or a physician's decision. ILTexas can restrict whether someone is allowed on campus if experiencing symptoms.
- Any employee who meets the guidelines for needing to self-isolate or quarantine may be eligible for **up to 80 hours**, (hours will be prorated for part time employees), of emergency paid sick leave through FFCRA. Currently, this federal sick leave is only available for **up to 80 hours from the period of April 1-December 31, 2020**.
- Any employee, who has to care for an individual in his/her home due to COVID-19 reasons, including the temporary closure of schools, may be eligible for Expanded FMLA benefits of up to 2/3 the employee's daily rate, (hours will be prorated for part time employees). Currently, this federal leave provision is only available for the period of April 1-2020 through December 31, 2020.

PREVENT: CONFIRMED OR SUSPECTED CASES OF COVID-19

- Under the FFCRA, an employee qualifies for Emergency paid sick leave if the employee is unable to work (or unable to telework) due to a need for leave because the employee:
 - is subject to a Federal, State or Local quarantine or isolation order related to COVID-19;
 - has been advised by a health care provider to self-quarantine related to COVID-19;
 - is experiencing COVID-19 symptoms and is seeking a medical diagnosis;
 - is caring for an individual subject to an order described in (1) or self-quarantine as described in (2);
 - is caring for a child whose school or place of care is closed (or child care provider is unavailable) for reasons related to COVID-19; or
 - is experiencing any other substantially-similar condition specified by the Secretary of Health and Human Services, in consultation with the Secretaries of Labor and Treasury.
- **If you fall into one of the 6 categories above, please notify HR and your supervisor immediately.**

PREVENT: CONFIRMED OR SUSPECTED CASES OF COVID-19

- Positive COVID-19 Case on a Campus:
- Contact Tracing - ILTexas District Nurse Coordinator - Contact employees who test positive and ask the following questions:
 - 1) How are you feeling?
 - 2) When did you start experiencing any symptoms you have?
 - 2) When is the last time you were on campus?
 - 3) Did you come within six feet of any students or staff for greater than 15 minutes?
- Any employees who've been in close contact (someone who was within 6 feet of an infected person for a cumulative total of 15 minutes or more over a 24-hour period* starting from 2 days before illness onset or 2 days prior to test specimen collection until the time the patient is isolated regardless of whether you were wearing a mask) will be quarantined for 14 days and will be told to be tested immediately. If the results are negative, the employee must test again at the end of the 14 day period and receive a second negative result. This definition of close contact is defined by the Center for Disease Control and the Texas Education Agency.
- Human Resources will help employees by providing them clear direction on what the procedure is, how and where to get tested including the location of any free testing sites in their area, what they are eligible for, and when they can possibly return to work.

*<https://www.cdc.gov/coronavirus/2019-ncov/php/contact-tracing/contact-tracing-plan/appendix.html#contact>

UNDERSTANDING COVID-19 EXPOSURE



CATEGORY 1: POSITIVE FOR COVID-19

You need to notify your school nurse, Principal/Supervisor and Evah Montes in HR. Nurse Barnes and Evan Montes will work with you directly to provide you all of the support you need.



CATEGORY 2: EXPOSURE WITH CLOSE CONTACT

Contact Tracing has identified you as having been in Close Contact with someone who tested positive for COVID-19. Close Contact is within 6 feet of an infected person for a cumulative total of 15 minutes or more over a 24-hour period. *Nurse Barnes and Evah Montes will contact you and work with you to help you get tested. You must get tested and quarantine for 14 days.



CATEGORY 3: EXPOSURE WITHOUT CLOSE CONTACT

If you were exposed but not in close contact, as per TEA guidelines you do not need to quarantine. However, if you should show signs of symptoms, reach out to your campus Principal immediately. Examples of this would be: 1) if were within six feet of someone who tested positive, but you were in this vicinity for less than 15 minutes at a time, or 2) if the infected person was coughing, singing, or shouting, or 3) you were in the same room as someone who tested positive such as a student who was in a teachers' classroom but never got within six feet of the teacher who tested positive.

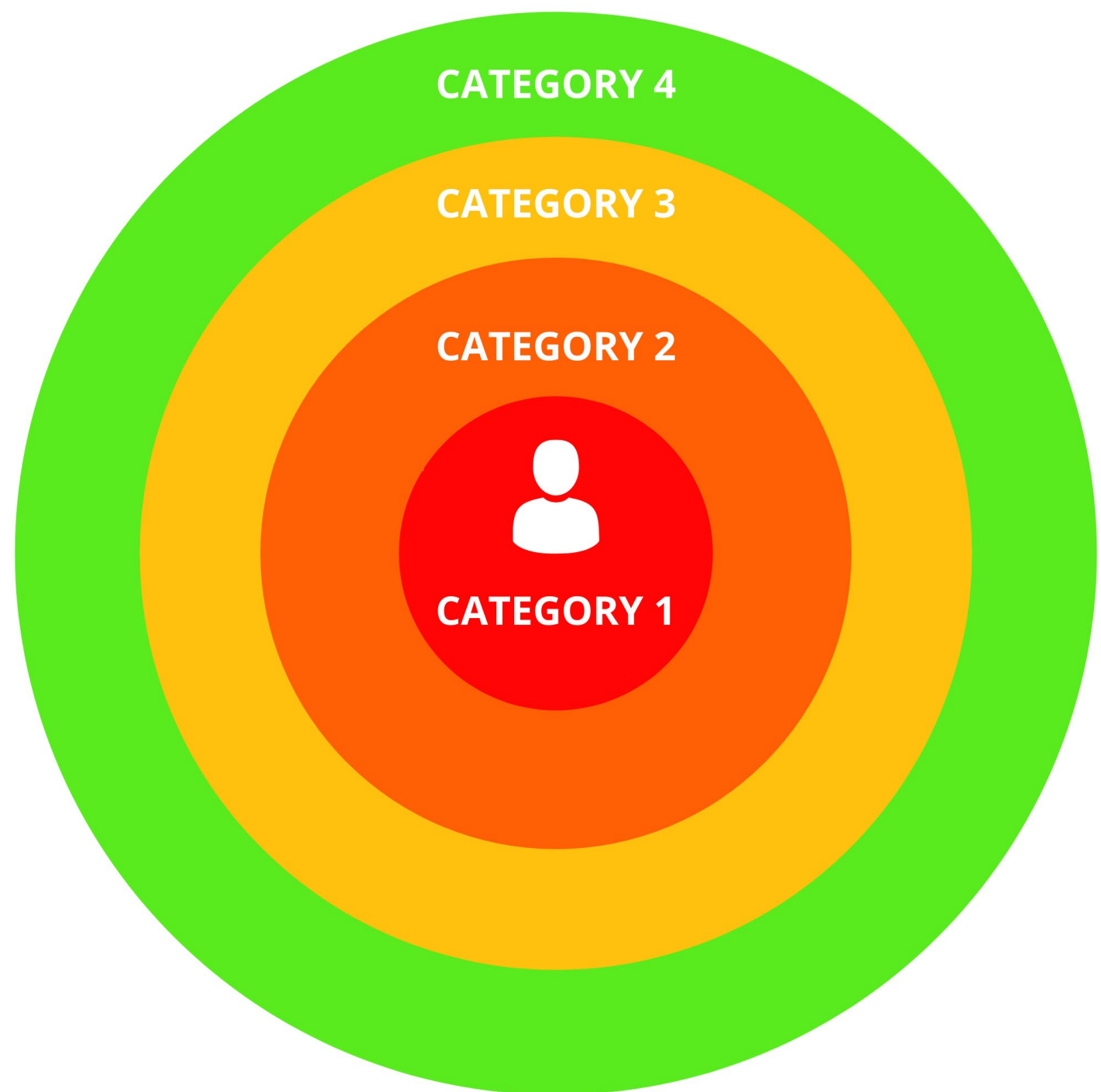


CATEGORY 4: NO EXPOSURE

You were in the same building as someone who tested positive but you were never exposed. You will receive notification of the positive test but will not receive a direct communication.

If you have not been told that you need to quarantine, then you are in Category 3 or 4. If you think you should be in Category 2 but for some reason our contact tracing led by Nurse Barnes did not identify you, then please reach out to your nurse, supervisor, principal, or HR and let them know.

[*https://www.cdc.gov/coronavirus/2019-ncov/php/contact-tracing/contact-tracing-plan/appendix.html#contact](https://www.cdc.gov/coronavirus/2019-ncov/php/contact-tracing/contact-tracing-plan/appendix.html#contact)



CATEGORY 2

COVID-19 POSITIVE
INDIVIDUAL

"I was within 6 feet of the
COVID-19 positive individual
for a cumulative total of 15
minutes over 24 hours. I need
to get tested and
quarantine"



CATEGORY 4

CATEGORY 3

CATEGORY 2

COVID-19 POSITIVE
INDIVIDUAL

CATEGORY 1

CATEGORY 4

COVID-19 POSITIVE
INDIVIDUAL

"I was in the same building as a
COVID positive individual, but
never interacted with them or
was exposed to them. I do not
need to quarantine."



CATEGORY 3

COVID-19 POSITIVE
INDIVIDUAL

"I was around the positive
individual but not within six feet
for more than 15 minutes over a
24 hour period. I do not need to
quarantine, but if I start to feel
symptoms, I will notify my
supervisor and get tested."



PREVENT: CONFIRMED OR SUSPECTED CASES OF COVID-19

- Positive COVID-19 Case on a Campus:
- Evaluate the school's ability to teach students: as soon as practicable the leadership team will assess the situation and determine the next steps.
- Personnel involved: Principal, Area Superintendent, Deputy Superintendent of School Leadership, Lead Nurse, Chief Equity Officer, Chief Operations Officer, Chief of Staff, Executive Director of Communications
- Review the Situation:
 1. Principal reviews the facts on the campus. This includes the number and types of personnel affected, dates, locations impacted, and any other pertinent information.
 2. Nurse Barnes provides the detailed contact tracing report.
 3. Chief Operations Officer reviews plan for cleaning (locations of impacted areas and criteria for opening up).
 4. The Principal makes a recommendation about whether to close all or a portion of the campus for a certain period of time. Considerations: a) number of personnel impacted and the type of employee by position and grade level b) geography of campus and areas impacted.
 5. The Area Superintendent makes their recommendation to the Deputy Superintendent of Leadership.
 6. The Deputy Superintendent of School Leadership makes a decision about the whether to close all or a portion of campus.
 7. The Executive Director of Communications reviews the communication plan regarding the decision.

MITIGATE – GENERAL

MITIGATE: Practices to Mitigate the Likelihood of COVID-19 Spread Inside the School/Building

1. ILTexas will implement the use of hand sanitizer and/or hand washing stations with throughout every building.
2. Students, teachers, staff, and campus visitors will be encouraged to sanitize and/or wash hands frequently.
3. ILTexas will have students engage in supervised handwashing for at least 20 seconds at least two times each day, in addition to being encouraged to wash hands after using the restroom and before eating. School systems are encouraged to teach students good handwashing techniques.
4. ILTexas will encourage students, teachers, staff, and campus visitors should be encouraged to cover coughs and sneezes with a tissue, and if not available, covered in their elbows. Used tissues should be thrown in the trash, hands should be washed immediately with soap and water for at least 20 seconds, or hand sanitizer should be used.
5. ILTexas will institute more frequent cleaning practices, including additional cleaning by janitorial staff, as well as provide the opportunity for children to clean their own spaces before and after they are used, in ways that are safe and developmentally appropriate.
6. Schools should arrange for additional cleaning and disinfecting of surfaces that are touched in common throughout the day.
7. Employees who travel out of the state of Texas are required to report their travel during self screening.
8. Employees who travel out of the country and/or to states without proper COVID-19 protocols are encouraged, but not required to be tested for COVID-19 upon return prior to reporting to work.

MITIGATE – HEALTH AND HYGIENE PRACTICES (MASKS)

MITIGATE: Practices to Mitigate the Likelihood of COVID-19 Spread Inside the School/Building

1. ILTexas will require the use of masks on all ILTexas property and at any ILTexas event.
2. ILTexas will attempt to reduce in-person staff meetings or other opportunities for adults to congregate in close settings. When those meetings are necessary and cannot be done via electronic means, everyone must follow the mask protocols in this guidance, remain at least 6 feet apart where feasible, consider the use of dividers, and consider whether increased airflow from the outdoors is possible in those settings.

COVID-19 SCREENING QUESTIONS

In evaluating whether an individual has symptoms consistent with COVID-19, ILTexas students, staff, parents, and visitors will be asked the following:

Have you recently begun experiencing any of the following in a way that is not normal for you?

- Feeling feverish or a measured temperature greater than or equal to 100.0 degrees Fahrenheit
- Loss of taste or smell
- Cough
- Difficulty breathing
- Shortness of breath
- Headache
- Chills
- Sore throat
- Shaking or exaggerated shivering o Significant muscle pain or ache
- Diarrhea

WHO TO CONTACT


- Karen Canady Barnes
 - ILTexas Nursing Coordinator
 - kcanadybarnes@iltexas.org
 - 318-218-7556

- Regina Jones
 - Chief Equity Officer
 - rjones1@iltexas.org

- Evah Montes
 - Human Resources
 - 972-479-9078 Ext-3520
 - HR.covid.info@iltexas.org


HEALTH MANAGEMENT PROGRAM UNDER CONSIDERATION

SCHOOL HEALTH MANAGEMENT



**Better Care Delivered
More Efficiently**

Frontline School Health Management
Now with COVID-19 Functionality

 frontline
education

SCHOOL HEALTH MANAGEMENT

Never has monitoring the individual and collective health of your students and staff been more important. Yet this seems like a monumental task on top of everything else your district is facing as a result of the pandemic.

With Frontline School Health Management, you can collect timely, accurate, & secure data, both in and out of school settings, and share it with key stakeholders to quickly identify and respond to emerging trends.

Collect critical health data around testing, infections, and immunity quickly and securely.

Train students, parents, and staff on COVID-19 procedures and policies.

Enforce compliance with policies and procedures & monitor non-compliance.

Report and monitor readiness thresholds, policy compliance, levels of infection or risk factors, trends, and more.

Staff Training Compliance

SCHOOL HEALTH MANAGEMENT

Document, Manage, and Report on COVID-19 Symptoms & Cases for Students and Staff

Frontline School Health Management

With Frontline School Health Management, you can:

- Identify and track active COVID-19 cases for both students and staff
- Notify key personnel of any newly documented cases quickly
- Perform contact tracing for students and school personnel
- Manage quarantine/isolation cases for students and staff to help ensure a safe return to the population
- Track persona based training of staff and students around COVID-19 processes and procedures
- Monitor compliance and adherence to policies
- Document and manage mental health cases

The answer is YES!

- Yes, it's FERPA/HIPAA compliant
- Yes, it can integrate with your student information system
- Yes, you can control access to data
- Yes, you can document and manage mental & behavioral health
- Yes, there's a parent portal
- Yes, there's an app
- Yes, it's affordable
- Yes, it's quick to implement

Why Frontline?

Frontline School Health Management has been serving K-12 health and wellness needs for over 30 years. Hundreds of districts across 44 states, including six of the largest districts in the country, trust Frontline to provide the software, service, and support to meet the health needs of their students and staff.

In their own words:

"The best way we had to capture everything we're doing [virtual office hours, meeting with medically needy students] while we were out of school for COVID-19 is using Frontline School Health Management. There have been times I had to justify, 'What are your nurses doing at home?' I was able to pull that data within just a couple of minutes to say, 'Well, my nurses have documented this many encounters by calling to check on students.' That is the beauty of this program for us when it comes time to go into budgeting meetings."

Angela Watson, Nurse Coordinator, Pickens County, South Carolina

ILTEXAS COVID-19 RESPONSE

STAY SAFE!
WASH HANDS
WEAR MASKS
STAY SIX FEET APART