



INTERNATIONAL LEADERSHIP OF TEXAS

Student Activity Club Request Form

Valid for: School Year _____

Instructions:

1. Student shall fill this form out in its entirety and receive approval by the club sponsor.
2. The sponsor turns in the form to the Principal for approval.
3. After approval, the budget clerk makes a copy for the club, keeps a copy for the campus and sends a copy via email to the Finance accountant

The deadline to the Finance office is the last business day of the month of October of the 2020-2021 school year for submission of the Club's By-Laws and Officer election results.

Campus: _____ Date: _____

Name of Club: _____

Purpose/Goal of Group: _____

Day of Meetings: _____ Time of Meetings: _____

Will dues be a part of membership? ☐ Yes ☐ No Amount of dues: \$ _____

Student Submitting Request: _____

Student Signature: _____

_____ Student ID

Number: _____ Telephone Number: _____ Printed

name of Campus Sponsor: _____

Signature of Campus Sponsor: _____

Email of Campus Sponsor: _____

AUTHORIZATION

☐ APPROVED

☐ DENIED

Principal/Director Printed Name: _____

Principal/Director Signature: _____

Date: _____

For Finance Office Use Only

☐ APPROVED

☐ DENIED

HQ Office Signature: _____

Date Received: _____