



INTERNATIONAL LEADERSHIP OF TEXAS GLOBAL

## **International Leadership of Texas Private High School - Garland** **Admissions and Enrollment**

ILTexas Private High School - Garland is certified by the Student and Exchange Visitor Program (SEVP) to accept F1 international students. It is critical that all procedures and policies are followed to properly enroll international students on an F1 visa. ILTexas Private High School will take the necessary steps to ensure procedures are followed correctly and students are maintaining status.

Please note, all application documents must be translated into English and uploaded or returned to the Admissions Office, to be considered for acceptance. Please submit all documents to [info@iltexasglobal.org](mailto:info@iltexasglobal.org).

### **Options for Attending ILTexas Private High School Garland**

#### **Option 1:**

##### **Boarding School Option**

Students live on-campus in student apartments

**Option 1 Cost\*: \$40,000 per Year**

#### **Option 2:**

##### **Day School Option**

Students are responsible for finding their own housing in the Garland/Dallas area

**Option 2 Cost\*: \$29,000 per Year**

*\*Students who do not meet the minimum English requirements will be required to be enrolled in additional English as a Second Language (ESL) classes after school. The cost for the additional classes is \$2,500. The total tuition amount is \$42,500 for Option 1 and \$31,500 for Option 2. Students will be notified of this requirement in their acceptance letter.*

### **Instructions on how to pay a fee to ILTexas Private High School - Garland:**

Option 1. Check made to ILTexas Global, mailed or dropped off at the ILTexas District Office.

Option 2. Wire Transfer – Account Holder Name: International Leadership of Texas Global

Routing: 111017694, Account: 1440000417061, BB&T Bank, 200 W 2<sup>nd</sup> St, Winston Salem, NC 27101

SWIFT Code: BRBTUS33

Option 3. Flywire - <http://iltexas.flywire.com>



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## **ILTEXAS PRIVATE HIGH SCHOOL INTERNATIONAL STUDENT APPLICATION CHECKLIST**

The following is required to be considered for admissions at ILTexas Private High School.

Please scan and email all documents to [info@iltexasglobal.org](mailto:info@iltexasglobal.org)

### **FORMS:**

- ☐ **International Student Program Application**
- ☐ **Statement of Financial Evidence Form**

### **COPIES:**

- ☐ **Certified Copy of Middle School and High School Transcript** (translated into English)  
\*ILTexas must receive all transcripts from 8<sup>th</sup> grade and later in order to process application.
- ☐ **Color Copy of Applicant's Passport and Parent's Passport** (copy of identification page)
- ☐ **Copy of Applicant's Immunization Record** (translated into English)

### **FINANCIAL DOCUMENTS:**

- ☐ **Bank Statement or Bank Letter from your sponsor with a minimum of \$40,000 for Boarding School students and Day School students as an evidence of sufficient support for one full school year.** Must provide a recent bank statement issued within the last 6 months.

### **APPLICATION FEE:**

- ☐ **A \$100 non-refundable application fee is due at time of application**

### **INTERVIEW:**

- ☐ **English Interview with ILTexas Staff** (After you pay the application fee, you will receive an email with instructions on how to set up a time for your interview. All interviews will be conducted online via FaceTime, Skype, or WeChat. Students who fail the interview will be required to take additional ESL classes after school for a fee of \$2,500 per year or \$1,250 for the Spring semester)

### **TRANSFER STUDENTS:** (only for students currently studying in the United States)

- ☐ **Transfer Request Form** (Required only for students transferring their I-20 from a U.S. school)

### **I- 0:**

Once all of the documents listed above have been received, the application has been processed, and the applicant has been accepted, a Certificate of Eligibility Form I-20 will be issued and mailed to the address provided on the application.

### **TUITION FEE:**

- ☐ **Option 1: Tuition Fees Payment for Boarding School students - \$40,000 per Year**
- ☐ **Option 2: Tuition Fees Payment for Day School students - \$29,000 per Year**



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## Application Review and Acceptance

International students wishing to attend ILTexas Private High School must complete the application process and be accepted to the school. After all of the documents listed on the checklist have been collected, ILTexas Private High School - Garland will review the submitted documents and determine acceptance.

Admitted students will then receive an acceptance letter via email detailing the student's program start date, grade level, and expected graduation date. ILTexas Private High School will issue and mail a Certificate of Eligibility Form I-20 and Welcome Packet after the student is accepted.

The student must commit to attending ILTexas and pay the remaining tuition and fees amount for the semester.

The I-20 Welcome Packet will include:

- New Student Checklist (important documents that must be brought to ILTexas)
- ILTexas Acceptance Letter
- Signed Certificate of Eligibility Form I-20 (transfer students may not receive an I-20 until after the former school transfers the I-20 to ILTexas Private High School Garland)
- Power of Attorney Form to be Signed and Notarized. (Only for Boarding School students. **Please note**, this can be done at the Consulate or Embassy. A separate appointment is required.)
- Vaccinations Required for the 2019-2020 School Year
- Health Insurance Information
- Steps on Obtaining an F-1 Visa and paying the required I-901 SEVIS Fee
- Tuition and Fees Invoice

Students are responsible for obtaining their F-1 Visa. The following is necessary before applying:

- Pay I-901 SEVIS Fee online at [www.fmjfee.com](http://www.fmjfee.com) and retain the receipt
- Complete the Visa DS-160 Form and retain the receipt
- Schedule an interview at the U.S. Consulate or Embassy

It is important for students to bring the following when interviewing for the F-1 Visa:

- Student Passport
- Legal Guardian's Passport
- Certificate of Eligibility Form I-20 signed by PDSO, Student, and Legal Guardian
- Signed Statement of Financial Evidence Form and Proof of Funds
- DS-160 Visa Application Receipt
- SEVIS Payment Receipt
- ILTexas Acceptance Letter
- Power of Attorney Form for notarization (a separate appointment must be made by the parents)

Once the student has completed the requirements above and received a student visa, notify the International Student Department at [info@iltexasglobal.org](mailto:info@iltexasglobal.org).



## INTERNATIONAL LEADERSHIP OF TEXAS GLOBAL

### **Late Admission / Late Arrival**

Admission after the application deadline will be allowed on a case-by-case basis. Students must submit all required admission documents and must provide an anticipated start date. Late Arrival students are expected to submit their most recent academic transcripts. Full semester credit cannot be guaranteed if the student is arriving late.

### **Meal Plan**

Students have two options for meal plans for breakfast and lunch on instructional days. Students must choose a meal plan and will not be able to change their meal plan after this day. No refunds will be issued for any meal plans.

Meal Option A: School Prepared Breakfasts and Lunches – prepared by the cafeteria workers

Meal Option B: Chef Prepared Breakfasts and Lunches – prepared by the ILTexas Global chefs on Sunday-Thursday nights and distributed to the students at the student apartments in the evening. Students take their lunch to school.

### **Refunds**

No refunds of any kind will be issued for any reasons that fall outside of an F-1 visa rejection. Once a student is enrolled in ILTexas, there will be no refunds given for any reason.

### **English Proficiency Tests**

English Proficiency Tests are highly encouraged for proper class placement and to determine whether additional ESL will be required. Please submit TOEFL, TOEFL Jr., or IELTS test score results with your application if available. TOEFL Institution Code: B318. Please submit all English Proficiency Test Results to [info@iltexasglobal.org](mailto:info@iltexasglobal.org).

### **Questions**

Please email any questions to [info@iltexasglobal.org](mailto:info@iltexasglobal.org)

#### **Address of District Office**

ILTexas District Office  
1820 N. Glenville Dr., Suite 100  
Richardson, TX 75081

#### **Address of Student Dorms**

ILTexas Student Dorms  
2650 Arapaho Rd.  
Garland, TX 75044

#### **Address of High School:**

ILTexas Garland High School  
4413 N. Shiloh  
Garland, TX 75044



INTERNATIONAL LEADERSHIP OF TEXAS GLOBAL

# INTERNATIONAL LEADERSHIP OF TEXAS

## INTERNATIONAL STUDENT PROGRAM APPLICATION

### ILTexas Private High School Garland

Please complete all blanks on this form. Incomplete applications will not be accepted

STUDENT INFORMATION									
<u>Please Choose your Housing Option</u>					<u>Please Choose your Meal Plan Option</u>				
<input type="checkbox"/> Option 1: Boarding School Student					<input type="checkbox"/> Meal Option A: School-prepared breakfasts and lunches				
<input type="checkbox"/> Option 2: Day School Student					<input type="checkbox"/> Meal Option B: Chef-prepared breakfasts and lunches				
<u>Family Name:</u>				<u>Given Name:</u>			<u>English Name:</u>		
<u>Date of Birth:</u>	<u>Day:</u>	<u>Month:</u>	<u>Year:</u>	<u>Male or Female:</u>			<u>Student's email address:</u>		
				<u>Country of Birth:</u>			<u>Student's Phone Number:</u>		
				<u>Country of Citizenship:</u>					
CURRENT HOME ADDRESS									
<u>Address:</u>					<u>Apartment/Room #:</u>	<u>District:</u>	<u>Zip Code:</u>		
<u>City:</u>			<u>State/Province:</u>			<u>Country:</u>			
<u>Current Grade:</u>			<u>Current School Name:</u>			<u>Current School Address:</u>			
<u>Desired Grade:</u>									
<u>Student's Skype or WeChat username:</u>									
PARENT OR LEGAL GUARDIAN INFORMATION									
<u>Family Name:</u>					<u>Given Name:</u>				
<u>Home Phone #:</u>			<u>Cell Phone #:</u>			<u>Email Address:</u>			
<u>Parent's Skype or WeChat username:</u>						<u>Relationship to Student:</u>			
I-20 MAILING ADDRESS (WRITE THE ADDRESS WHERE YOU WANT YOUR I-20 TO BE MAILED)									
<u>Address:</u>					<u>Apartment/Room #:</u>	<u>District:</u>	<u>Zip Code:</u>		
<u>City:</u>			<u>State/Province:</u>			<u>Country:</u>			



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# INTERNATIONAL LEADERSHIP OF TEXAS

## INTERNATIONAL STUDENT PROGRAM APPLICATION

**ILTexas Private High School**  
PLEASE WRITE CLEARLY IN ENGLISH

EMERGENCY CONTACT			
<u>Family Name:</u>		<u>Given Name:</u>	
EMERGENCY CONTACT'S HOME ADDRESS			
<u>Address:</u>	<u>Apartment/Room #:</u>	<u>District:</u>	<u>Zip Code:</u>
<u>City:</u>	<u>State/Province/Country:</u>	<u>Phone:</u>	
<u>Relationship to Student:</u>		<u>Email:</u>	
DIETARY OR ALLERGY RESTRICTIONS			
<u>Please list any dietary restrictions of the student:</u>			
<u>Please list any allergies of the student:</u>			
LIST ANY MEDICAL CONDITIONS			
SIGNATURES			
I authorize and verify the information provided on this form is accurate and correct.			
<u>Signature of Applicant:</u>		<u>Date:</u>	
<u>Signature of Parent or Guardian:</u>		<u>Date:</u>	
ADDITIONAL QUESTIONS			
<u>How did you hear about ILTexas?</u>			
<u>Did you work with an agent or agency? Yes/No</u> <u>If Yes, please write the agent or agency's name and company information:</u>			



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**Statement of Financial Evidence – To be completed by the individual supporting the student. Please write in English.**

The purpose of this form is to facilitate the process of documenting financial support for international students requesting the Certificate of Eligibility form I-20. ILTexas Private High School is required by law to verify sufficient funding is available for tuition, fees and living expenses. This proof can come from different sources (personal, family/sponsor, financial aid, scholarships, etc.), however, supporting documents must be submitted for each of the funding sources. ***\*Please note, this proof will be required at your visa interview.*** Total costs listed are the **estimated minimum funds needed** each school year at ILTexas Private High School.

Full school year, August - May

**\$40,000 USD (Boarding School and Day School Students)**

**Attachments Required:** Photocopies of documents demonstrating the sponsor has sufficient funds to provide support in the amount totaled above or proof of other financial support. Please complete the form below:

**Student's Information**

Name (Family, Given): \_\_\_\_\_

**Sponsor's Information**

Name (Family, Given) \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Relationship to Student: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Financial Support Information:** Indicate here how much and for how long funds will be provided to support the program of the student named above. Attach evidence of support such as bank statement, letter from the bank, or letter from the sponsoring entity. Please note the following:

- A) All financial documents must be in English or translated into English with the originals attached
- B) Funding amounts must be listed in U.S. Dollars
- C) Financial documents must be dated within the past 6 months
- D) Sponsors name must appear in English on the financial statement

\$ Amount

Length of Funds

Source of Funds

\$ \_\_\_\_\_

**Sponsor's Statement of Guaranteed Funding:**

*I certify that funding in the amount indicated here will be available to support the student named above during his/her program at ILTexas Private High School- Garland.*

Signature of Sponsor: \_\_\_\_\_ Date: \_\_\_\_\_



INTERNATIONAL LEADERSHIP OF TEXAS GLOBAL

**TRANSFER REQUEST FORM FOR F1 STUDENTS**  
INTERNATIONAL LEADERSHIP OF TEXAS PRIVATE HIGH SCHOOL  
Only Required for Students Currently Studying in F-1 Status in the United States

**Section A (to be completed by the student)**

After carefully reading and completing Section A, please present this form to your Designated School Official or International Student Advisor.

Surname: \_\_\_\_\_ Given Name: \_\_\_\_\_ DOB: \_\_\_\_\_

**Please check one of the following:**

\_\_\_\_\_ I will not be traveling abroad. I will pick up my I-20 when I arrive on campus.

\_\_\_\_\_ I will be traveling abroad before arriving on campus. My new I-20 should be mailed to the following address after my "transfer release date"

Street Address: \_\_\_\_\_ City: \_\_\_\_\_

State/Province: \_\_\_\_\_ Country: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

I hereby authorize the information in this form to be forwarded to International Leadership of Texas.

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

**Section B (please have the Designated School Official at your current school fill this out)**

\*Please confirm that you have seen proof of this student's admission to ILTexas before initiating SEVIS transfer.

Student's SEVIS ID#: \_\_\_\_\_ Transfer Release Date: \_\_\_\_\_

F-1 Visa Expiration Date: \_\_\_\_\_ Dates of Attendance: \_\_\_\_\_

Is this student currently maintaining status under federal regulations governing F1 students? (Please circle) Yes No  
If not, please explain on a separate sheet of paper.

Signature of DSO: \_\_\_\_\_ Date: \_\_\_\_\_

Name & Title: \_\_\_\_\_

Telephone & Email: \_\_\_\_\_

Institution Name & Address: \_\_\_\_\_

**\*PLEASE INCLUDE A COPY OF THE STUDENT'S DISCIPLINE RECORDS WHEN SUBMITTING THIS FORM**

**Please return this form by email to:**

**Info@ILTexasglobal.org**

International Leadership of Texas Private High School -Garland  
1820 N Glenville Dr, Richardson, TX 75081  
Phone: 972-479-9078 Fax: 972-479-9129

**ILTexas Private High School - Garland**  
**SEVIS School Code: DAL214F54265000**